

BOARD OF DIRECTORS
METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT
PIMA COUNTY, ARIZONA

June 13, 1994
Cross Middle School Multipurpose Room
1000 W. Chapala Drive
Tucson, Arizona 85704

MINUTES

ATTENDANCE:

Members: Jim Tripp, Vice-Chairman
 Pete Schlegel, Member
 Kate O'Rielly, Member
 Alex Jácome, Member (arrived at 5:13 p.m.)

Members Not Present: Herb Johnson, Chairman

Staff Present: Mark Stratton, General Manager
 Mike Block, District Hydrologist
 Alan Forrest, District Engineer
 Sheila Lewis, Administration Manager
 Michael McNulty, Brown and Bain
 Steve Shepard, Backflow Specialist
 Lucia Spohn, Engineering Secretary
 Dave Tanner, Operations Superintendent
 Larry Tanner, Utility Maintenance Worker
 Warren Tenney (recording secretary)

Others: See Attachment

I. CALL TO ORDER AND ROLL CALL

- A. The meeting was called to order at 5:10 p.m. by Mr. Jim Tripp, Vice-Chairman of the Board of Directors. Mr. Pete Schlegel and Ms. Kate O'Rielly were present.
- B. Ms. Kate O'Rielly moved that the Board approve the meeting notice and agenda for June 13, 1994. Mr. Schlegel seconded and the motion passed unanimously with the members present.

II. COMMENTS FROM THE PUBLIC

There was no comment from the public. Mr. Bud Dooley, Mr. Jim Peterson, Mr. Mark Myers and Mr. Ron Wong were present for the part of the meeting prior to the public hearing.

III. CONSENT AGENDA

- A. Approval of Minutes - May 9, 1994 Board Meeting.**
- B. Approval of Minutes - May 16, 1994 Information Meeting.**
- C. Ratification of Billing Adjustments or Small Damage Claims.**
- D. Financial Issues - Update on Revenues, Checks and Warrants.**
- E. Ratification of Contract - American Steel Builders International Corporation.**

Ms. O'Rielly made the motion to approve all items on the consent agenda. Mr. Schlegel seconded the motion.

Mr. Schlegel asked if American Steel Builders were aware of the change made to the contract regarding the timing of final billing. Mr. Mark Stratton said that he was waiting to notify American Steel Builders after the Board ratified the contract. He did not anticipate any problem.

Mr. Alex Jácome arrived at 5:13 p.m.

Mr. Tripp called for a vote for the motion regarding the consent agenda. The motion passed unanimously.

IV. OLD BUSINESS -- ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. Northwest Water Alliance - Report on Status.

Mr. Stratton reported that the Organization Committee of the Northwest Water Alliance (Alliance) met on May 18, 1994 and a Northwest Water Alliance meeting was held on June 10, 1994. At the June 10, 1994 meeting, the items discussed were the Arizona Department of Water Resources' (ADWR) hydrology study, the Avra Valley Pilot Recharge Project, the Lower Santa Cruz Recharge Project, and the recommendations of the Organization Committee regarding the Alliance's formal organization.

Mr. Jim Peterson, Chairman of the Alliance, noted that the Alliance agreed to cooperate with ADWR regarding the selection of a consultant and to work with the consultant for ADWR's hydrology study. All but one member of the Alliance agreed to the organization format and the \$200 annual fee proposed by the Organization Subcommittee. The Alliance is to be a forum for discussion and dissemination of information. An executive committee is to oversee the spending of the funds. There is still some indecision regarding if all entities along the Santa Cruz River should be included or not. The Alliance is to be an organization supporting each member including legislative issues.

B. Status of Renegotiations with the City of Tucson regarding the Asset Purchase Agreement and the Northwest Area Agreement; Consideration of a Rate Consultant; Utilization of Storage Capacity and Purchase of Water Agreement with Tucson Water.

Mr. Stratton reported that the Financial Subcommittee for the Northwest Water Agreement held their first meeting on June 7, 1994. The emphasis was on Tucson Water service rates regarding both treated and untreated CAP water. Tucson Water has hired the firm of R.W. Beck as their rate consultant to develop wholesale water rates. Since the Northwest water providers would like more detailed discussion regarding the rates, Mr. Hugh Holub recommended that the Metropolitan Domestic Water Improvement District (District), Rancho Vistoso Water Company and Cañada Hills Water Company collaborate to hire a rate consultant to work in conjunction with R.W. Beck in the establishment of the rates. Mr. Stratton and Mr. McNulty supported the concept as a way to protect the Northwest water providers' interests.

Mr. Stratton noted that updated information regarding the utilization of the Northwest Area fees was distributed but not discussed at the June 7, 1994 meeting. According to the Asset Purchase Agreement, monies collected from the Northwest Area fees have been used to construct two reservoirs adjacent to the District's service area in the far northwest. It is recommended that the District request access to the storage reservoirs and enter into a wholesale water agreement with Tucson Water for a temporary time. This would provide a backup water source for any possible problems at New Linda Vista. Although land has been purchased for the Northwest A/Z Zone Reservoir, it will be approximately two years before a reservoir is constructed. The Board has recommended that monies be spent for a 500,000 gallon storage tank to meet immediate needs. Until the main reservoir is constructed, the ability to tie into the Tucson Water system on a temporary basis would save the District a considerable financial amount. Staff would like authorization to negotiate with Tucson Water regarding the purchase of wholesale water from Tucson Water.

Mr. Jácome asked if only negotiations would take place. Mr. Stratton affirmed and said that any agreement would be dependent upon the wholesale rate that Tucson Water would charge as well as the conditions and terms.

Mr. Jácome made the motion that staff be empowered to begin the process of negotiating with Tucson Water regarding access to their storage reservoirs. Mr. Schlegel seconded the motion and it passed unanimously.

Mr. Jácome asked if a rate consultant would save the District money. Mr. Stratton said it would through sharing the consultant with Rancho Vistoso Water Company and Cañada Hills Water Company. Also, by being represented by a knowledgeable rate consultant, it would save money for the District in the long-term. Mr. Tripp asked if a specific rate consultant is recommended. Mr. Stratton and Mr. McNulty said that Mr. Holub knows a respected consultant. The District should allow the two private water companies, with input from the District, to hire the consultant and have a letter of agreement for reimbursement for expenses for the District's fair share.

Ms. O'Rielly made the motion to authorize staff to enter into a letter of agreement with Rancho Vistoso Water Company and Cañada Hills Water Company in the hiring of a rate consultant to work with Tucson Water's rate consultant in the wholesale water rate policy issues. Mr. Jácome seconded the motion and it passed unanimously.

V. NEW BUSINESS -- ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. Administration and Management

1. Request by Urban Engineering, representing Rancho Arboleda, to have Water Service Provided by Others.

Mr. Stratton reported that Urban Engineering requested on June 13, 1994 that Item V.A.1. be withdrawn from the June 13, 1994 agenda and be placed on the July 11, 1994 agenda. This will also allow the District to gather more information.

2. Water Conservation Project at Tohono Chul Park.

Mr. Stratton said that Ms. Alice Herman, Executive Director of Tohono Chul Park, approached the District regarding sponsorship of the new children's portion of the park. This project will provide residential water users with information regarding the proper design, installation and maintenance of water efficient landscapes and irrigation systems. With 300,000 people visiting the park annually, it is an opportunity for the District to be involved with conservation efforts and to receive visibility. A \$1,000 is requested for sponsorship.

Ms. O'Rielly made the motion that the Board of Directors sponsor the water conservation efforts of Tohono Chul Park with a \$1,000 sponsorship for the park's water conservation program. Mr. Schlegel seconded the motion.

Mr. Jácome asked for more detail regarding the benefits derived from the sponsorship. Mr. Stratton noted that the District's name will be included in pamphlets and on placards and signs. Also, the District will receive verbal recognition during tours. Mr. Tripp noted that the project is similar to what the District had planned for the landscaping at the office site.

Mr. Tripp called for a vote for the motion regarding the sponsorship for the Tohono Chul Park. The motion passed unanimously.

3. Northwest TAMA Replenishment Program and Consultant Services.

Mr. Stratton reported that the Northwest Tucson Active Management Area (TAMA) Replenishment Program is progressing forward successfully. The District has entered into three different contracts with Mr. Mark Myers and SAIC regarding the Northwest TAMA Replenishment Program.

Mr. Myers summarized the goals, tools and achievements of the Northwest TAMA Replenishment Program to date. The goals of the program are for the District to obtain an assured water supply that is economically feasible and high in quality. The program is designed with multiple purpose projects to reduce cost through joint ventures and gain political and financial support at the local, state and Federal levels.

To date, the Northwest TAMA Replenishment Program has achieved the following: Pima County's full involvement; the Bureau of Reclamation commitment for \$200,000 to \$400,000 in funding for the feasibility study; ADWR grant and legislative appropriation totaling \$54,000; Central Arizona Water Conservation District's commitment to fund the Avra Valley Pilot Recharge Project for up to \$350,000; Bureau of Reclamation's inclusion of construction funding for wild life enhancement and recreational components in FY 1996 budget request (\$500,000 - \$1,000,000); Congressional support for the feasibility study; SAWARA's endorsement of Avra Valley Pilot Project and continued planning of other projects; Central Arizona Groundwater Replenishment District's inclusion of all three projects within its initial plan of operation; no organized opposition to any portion of the program to date; conceptual agreement between B.K.W. Farms, the District and Arizona State Land Department regarding land control issues for the Avra Valley Pilot Recharge Project; high regard for the District within the top echelons at Bureau of Reclamation and other Federal and state agencies; and excellent initial contacts for secondary funding sources ranging from the State Parks Department to US Fish and Wildlife Service.

Mr. Jácome asked if Game and Fish and some other agencies have been approached to fund the program. Mr. Myers said that other agencies are being contacted but he would appreciate any information regarding entities that could be potential players. The Northwest TAMA Replenishment Program has garnered interest and support as entities have learned about it.

Mr. Stratton said that the District needs to continue with its efforts regarding the Northwest TAMA Replenishment Program. Funds for the contract currently held with Mr. Myers have virtually been exhausted within the contract. Although the General Manager can authorize contracts under \$10,000, an annual contract would provide continuity for the District and Mr. Myers. The Board should determine the extent of consultant services it wants.

Mr. Jácome asked for Mr. McNulty's opinion regarding the contract. Mr. McNulty said the contract documents the financial proposal suggested by Mr. Myers. The contract is in a good form, but he had no comment regarding the business aspect of the contract.

Mr. Jácome asked the length of the contract. Mr. Stratton said it is for one year. Mr. Jácome asked Mr. Myers how long it took to use \$10,000. Mr. Myers said three months.

Mr. Jácome made the motion for the Board of Directors to contract with Mr. Myers for consultant services on water related issues for the District. Ms. O'Rielly seconded the motion.

Mr. Schlegel asked for the reason for \$3,200 per month. Mr. Myers said that it equates to the amount he expended over the three months; however, he will be spending more time on the

project than an hourly contract would allow. The certainty of having an annual contract allows him to charge less on a per hour basis.

Mr. Schlegel said some constituents may express concern that the District is paying a consultant the equivalent of \$156,000 a year since Mr. Myers has to work only ten hours a week for the District. Mr. Myers noted that he pays for his overhead and the consultant fees do not include all the benefits of an annual salary. While the concern may be understandable, his contract should be compared with similar consultant contracts. A cancellation clause is in the contract along with providing accountability to the Board each month if the Board desires.

Mr. Jácome said he is more comfortable paying for the contract than paying a percentage of what Mr. Myers raises for the District. Ms. O'Rielly noted that most people are aware that consultants put in more time than what the contract states.

Mr. Schlegel said he wanted to note a potential concern that could be expressed by constituents. He does commend Mr. Myers for his professional work and feels the program is justified.

Mr. Tripp called for a vote for the motion regarding the hiring of a consultant. The motion passed unanimously.

4. Evaluation of District Staff and Operations.

Mr. Stratton said that at the May 16, 1994 information meeting, a customer suggested an evaluation of staff by a third party. While evaluations could provide positive input, numerous changes have occurred recently with District staff and it might be better to postpone any such evaluation.

Ms. O'Rielly said she spoke to the customer after the meeting and he had wanted staff to provide input to the Board. She suggests that the District have a regular evaluation process of staff to give an opportunity for staff to give feedback. Mr. Jácome noted that the Board suggested that compensation could be provided to staff when they give cost-saving ideas.

5. District Policy regarding Reimbursement of Expenses for Board Members and Staff.

Mr. Tripp questioned if the policy outlined in the June 13, 1994 report is not current District policy. Mr. Stratton said that receipts are required for reimbursement but it is not a written policy.

Ms. O'Rielly asked if the statutes allow for mileage reimbursement for Board members. District customers may be concerned if Board members are reimbursed for traveling to and from the District office. Mr. Tripp and Ms. Sheila Lewis noted that no reimbursements have been made to Board members for mileage to and from Board meetings. Ms. O'Rielly and Mr. Jácome noted that out-of-town travels by Board members should be reimbursed only if the trip was

requested by the Board. Mr. McNulty noted that the statute does allow for reimbursement of travel expenses to and from a Board meeting.

Mr. Schlegel noted that Pima County has increased its mileage rate for reimbursement from \$0.28 to \$0.29 and questioned if the District should do likewise.

Mr. Jácome made the motion that the Board of Directors should adopt the policy regarding reimbursement of expense for Board members and staff and that the mileage rate should be based on the prevailing government rate. Ms. O'Rielly seconded the motion and it passed unanimously.

B. Engineering and Planning

1. Arizona Department of Water Resources 1993 Annual Water Withdrawal and Use Report.

Mr. Stratton noted that the June 13, 1994 report to the Board regarding the ADWR 1994 Annual Water Withdrawal and Use Report explained the recent problems regarding the lack of flow data for the Withdrawal and Use Report. Flow data for 1994 is being properly collected and it is being reviewed in order to determine if flows from major producing wells can be rerouted in order to save costs and to utilize the District's productive wells.

2. Northwest A/Z Zone Reservoir; Ratification of Actions taken by Mr. Herb Johnson to Purchase Land for the Northwest A/Z Zone Reservoir.

Mr. Jácome made the motion that the Board of Directors ratify all actions taken by Mr. Herb Johnson concerning the purchase of the property legally described as lot 3 of the Mesa Del Oro Estates on behalf of the District for use as the Northwest reservoir site. Ms. O'Rielly seconded the motion and it passed unanimously.

3. Cañada Del Oro Basin Hydrological Study.

Mr. Block noted that the ADWR hydrological study can provide information for the District's hydrology study required to meet ADWR's Assured Water Supply Rules. However, due to limited time, the District should not assume that ADWR's study will be completed in an adequate period of time. The District needs to proceed with its own hydrological study of its service area. Mr. Stratton reported that Rancho Vistoso and Cañada Hills Water Companies have hired their own hydrologists and did not want to wait for a Northwest Water Alliance hydrology study. Proposals could be requested from three known hydrological firms.

Mr. Jácome made the motion for the District to request proposals for a hydrological study of the District's service area. Mr. Schlegel seconded the motion and said the study should be done in conjunction with ADWR to prevent error.

Mr. Block noted that ADWR must approve the tentative scope of work. Also, the three main hydrological firms have done hydrological studies for ADWR.

Mr. Tripp called for a vote for the motion regarding the hydrological study. The motion passed unanimously.

4. Federal Work Study Program - Request to Hire Intern.

Ms. O'Rielly said this item and other similar items do not need to be on the agenda or should be under the consent agenda because they are related to the day-to-day operations of the District and are not policy related matters. She preferred the Board to deal with policy matters and not management issues.

Mr. Jácome made the motion for the District to participate in the Federal Work Study Program for Fiscal Year 1994-1995. Ms. O'Rielly seconded the motion and it passed unanimously.

C. Utilities

1. Casas Adobes Reservoir Roof Repair.

Mr. Stratton said that bids have been obtained regarding the emergency repair of the Casas Adobes Reservoir roof due to damage during a recent wind storm. Staff recommends Rincon Roofing in the amount of \$10,620. The work had been budgeted under Fiscal Year 1994-1995 for \$10,000.

Mr. Jácome asked the size of the roof. Mr. Alan Forrest said that it is approximately 9,000 square feet including both sides of a 120 foot diameter reservoir.

Mr. Jácome made the motion to award a contract for the reroofing of the Casas Adobes Reservoir to Rincon Roofing Inc. in the amount of \$10,620. Ms. O'Rielly seconded the motion and it passed unanimously.

2. Completion of the Marlene Storage Tank Repair.

Mr. Stratton said that the Marlene Storage Tank repair work, except for exterior painting, has been completed and paid for. Total payment amounts to approximately \$41,000.

VI. General Manager and Staff Report

F. Response to Supervisor Grijalva's Request.

The Board did not discuss any other item under the General Manager and Staff Report except for Item VI.F. regarding a response to Supervisor Raúl Grijalva's request for various information from the District. The Board discussed possible replies to Supervisor Grijalva's request. The Board did not want the District ratepayers to have to pay for Supervisor Grijalva's

request for numerous copies, but also wanted to continue to work well with Pima County. Mr. McNulty noted that the District can request reimbursement for copying costs for the requested material. Mr. Stratton said that most of the items can be easily supplied; however, the request for copies of contracts, invoices, and receipts would place an undo demand upon resources and staff time.

Ms. O'Rielly made the motion that a list be made of what is available and can be provided to Supervisor Grijalva and invite him or staff to review any material at the office; however, the reply should avoid mentioning at this time reimbursement for copy expenses. Mr. Jácome seconded the motion. The motion passed three to one with Mr. Schlegel abstaining.

Mr. Jácome asked for clarification for the reason that the District did not have flow data for 1993. Mr. Stratton said that appropriate responses were not received from staff regarding the matter and disciplinary action has taken place. ADWR may levy a fine against the District regarding the lack of proper flow data. The flow data for 1994 is current and proper. Mr. Jácome reminded Mr. Stratton that the Board had been concerned about the disarray of records and insisted that records be kept properly.

The Board recessed at 6:37 p.m.

VIII. PUBLIC HEARING - CONSIDERATION AND POSSIBLE ACTION RELATING TO WATER RATES AND SYSTEM DEVELOPMENT FEES.

Mr. Tripp began the public hearing at 7:03 p.m. Mr. Tripp introduced the members of the Board and the staff who were present. According to statute, Mr. Tripp noted that the Pima County Board of Supervisors requested to be represented by Mr. Chuck Huckelberry at the meeting.

Mr. Stratton said that if any one in the audience wished to address the Board of Directors, speaker cards should be completed.

Mr. Stratton provided a brief summary regarding the proposed rates. He noted that if a customer with a 5/8 inch residential meter uses just under 12,000 gallons a month, the new rates are still lower than what Tucson Water customers currently pay. Proposal #1 increases the base rate or the first 2,000 gallons from \$8.50 to \$9.00 and the commodity rate or the amount charged per thousand gallons in addition to the base rate would be increased from \$1.35 per thousand gallons to \$1.50. Proposal #2 increases the base rate to \$9.83 and the commodity rate to \$1.55. Besides the water rate proposals, the system development fee is to be increased by twenty percent to ensure that developers pay for the impact of new growth in the District.

Mr. Stratton explained that the additional monies from Proposal #2 in comparison to Proposal #1 is approximately \$342,000. The extra monies would provide for any or a combination of capital improvement programs including replacement of 5,000 feet of undersized water main with six inch and eight inch pipe, install 200 fire hydrants, construct two 500,000 gallon storage tanks, and/or provide one-third of the funding for a four million gallon underground reservoir.

Mr. Stratton explained that a five year Capital Improvement Program is needed and that potential sites for future reservoirs and water mains have already been designated. More fire hydrants are also needed.

Mr. Tripp called on the five individuals who completed speaker cards to address the Board.

Mr. Severin Hurlen read the following statement: I am Severin Hurlen, 8551 N. Candlewood Loop, Tucson, Arizona 85704. As treasurer of the La Cholla Hills Homeowners Association, I am representing myself and the 389 homeowners of the La Cholla Hills Homeowners Association. This association is a large water user. In consonance with the previously announced policy of the Board of Directors, Metro Water District, our association anticipated the proposed eight percent raise in Proposal #1. We are not against Proposal #1. Our association is against Proposal #2, a thirteen percent raise. Our association does not believe that Proposal #2 can possibly be justified. Our Association has been financially impacted by Metro Water District's ordinance requiring replacement of all our Association's back flow devices. The cost of this replacement is estimated to be between \$13,000 and \$15,000. As the representative of the La Cholla Hills Homeowners Association, I am requesting that this statement be made part of the official public hearing on the Metro Water District rate increase.

Mr. Tripp noted that the replacement of back flow devices is mandated by the State under Arizona statute. Mr. Hurlen agreed but said the mandate still impacts his Association. Mr. Tripp said that the bond prospectus did allow for an eight percent increase to continue operation, but monies are needed for improvements. Once the District knows the cost for the five year Capital Improvement Program, the District will seek a bond. The District needs to demonstrate its financially responsible if it is to get the highest bond rating. The Metropolitan Water Company did not make any system improvements for its last five years. The system is in need of improvements. Mr. Hurlen said that the eight percent increase was anticipated, but anything higher will be difficult to accept.

Ms. Mary Schuh said that she had only recently learned about the public hearing and did not know about the information meeting. The rate increase does not seem proper with the burden of the lien on the property. The day after the information meeting, an article in the *Arizona Daily Star* indicated that the water in the District wells had dropped a foot but that recharging CAP water will provide credit on paper. The newspaper also indicated that Santa Cruz County has its own Active Management Area and that Marana wants to be the water provider for the area. Mr. Hugh Holub was reported as saying that the District has offered to help Marana receive water so that it does not have to deal with Tucson Water. She questioned who gave Mr. Holub the authority to speak for the District and provide water to Marana. The District should not be responsible for Marana's expectations. The District should only serve those within its boundaries. Moderate rate increases are anticipated; however, every other utility is seeking to raise its rates. She said she will fight any bonds or rate increase.

Ms. Helen B. Stephens said she was concerned about the lack of hydrants in many areas of the District. She questioned the sudden rise in her water bill. She would like her meter checked since she tries to conserve water. The Board needs to remember that some people within the

District only live on social security. Mr. Stratton said that staff would check her residence to determine if there are any potential leaks.

Ms. Barbara Niecikowski questioned the accuracy of the maps showing the location of small lines that need replacement. She remembered extensive renovation occurring along the area behind Chapala Drive. Fire hydrants are needed and should be a primary objective for the District. Mr. Stratton noted that some records are not complete but the District is currently ensuring accurate records.

Mr. James D. Schuh questioned why Mr. Holub made the statement in the newspaper about the District planning to provide water to Marana. Mr. Stratton said that discussions have been held by District staff and Town of Marana staff regarding an arrangement that the District assists Marana with operation and maintenance of Marana's water system. Any agreement with Marana would be similar to the Intergovernmental Agreement between the District and the Town of Oro Valley. The District would be compensated and District customers would not be paying for any arrangement with Marana.

The Board recessed for ten minutes.

A. If deemed appropriate, pass and adopt RESOLUTION NO. 1994-4, establishing water rates for the Metropolitan Domestic Water Improvement District effective August 1, 1994.

Mr. Tripp noted that the District has received correspondence in favor of Proposal #2.

Mr. Jácome made the motion to pass and adopt Resolution 1994-4 with the water rates as outlined Proposal #2. Ms. O'Rielly seconded the motion.

Mr. Jácome noted that from comments made by the customers, the District should recognize fire flow as a primary problem and should seek to install hydrants. Ms. O'Rielly said that providing for water quality and public safety are primary reasons for supporting Proposal #2. Mr. Schlegel said that quality, safety and services are his primary reasons. Proposal #2 will provide staff with the tools necessary for the District to operate.

Mr. Tripp called for a vote for the motion regarding Resolution 1994-4. The motion passed unanimously.

B. If deemed appropriate, pass and adopt RESOLUTION NO. 1994-5, establishing system development fees for the Metropolitan Domestic Water Improvement District effective August 1, 1994.

Mr. Jácome made the motion to pass and adopt Resolution 1994-5 to increase the system development fees by twenty percent. Ms. O'Rielly seconded the motion.

Mr. Schlegel said that the District needs to inform its customers regarding the rates and when they become effective. Mr. Stratton said that Mr. Fred Rosenfeld, Legal Counsel, indicated that the rates should be effective August 1, 1994 in order to give a thirty day notice. Mr. McNulty said he would investigate any thirty day notice required. The Board discussed the means for notifying District customers regarding the rate increase.

Mr. Tripp called for a vote for the motion regarding Resolution 1994-5. The motion passed unanimously.

VII. FUTURE MEETING DATES; FUTURE AGENDA ITEMS

The next regular Board meeting will be July 11, 1994.

VIII. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.



Jim Tripp, Vice-Chairman

ATTEST:



Clerk