

BOARD OF DIRECTORS  
OF METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT  
PIMA COUNTY, ARIZONA

July 8, 1993  
7:30 A.M.  
7493 North Oracle Road, Suite 219  
Tucson, Arizona

**MINUTES**

**ATTENDANCE:**

Members: Jim Tripp, Member (Acting as Chairman)  
Pete Schlegel, Member  
Kate O'Rielly, Member

(Alex Jacome, Member, arrived at 7:38 a.m.,  
during motion to adjourn and did not  
participate in discussion.)

Others Present: Jane L. Rodda, Brown & Bain  
Charles Huckelberry, General Manager  
Mark Stratton, MDWID Employee  
Sheila Lewis, MDWID Employee  
Lucia Spohn, MDWID Employee  
Julie Johnson, MDWID Employee (recording  
secretary)

**A. CALL TO ORDER AND ROLL CALL**

1. The meeting was called to order at 7:34 a.m. by Jim Tripp, Acting Chairman of the Board of Directors. Jim Tripp, Pete Schlegel and Kate O'Rielly were present.
2. Kate O'Rielly moved that the Board approve the special meeting notice and agenda for July 8, 1993. Pete Schlegel seconded and the motion passed unanimously with members present.

**B. COMMENTS FROM THE PUBLIC**

Introduction of Guests (Please refer to attendance list on page 1).

**C. RATIFICATION OF BOARD OF DIRECTORS REPLACEMENT OF CHAIRMAN OF THE BOARD AND VICE-CHAIRMAN AND ELECTION OF INTERIM REPLACEMENTS.**

Kate O'Rielly moved that the Board of Directors ratify its vote to replace Alex Jacome as Chairman of the Board, its vote to elect Herb Johnson as the interim Chairman of the Board and its vote to elect James Tripp to replace Mr. Johnson as Vice-Chairman. Pete Schlegel seconded and the motion passed unanimously with members present. A list of the actions to be ratified, entitled "Itemized Detail of Actions Listed for Ratification at the Special Meeting of the Metropolitan Domestic Water Improvement District Board of Directors" is attached hereto.

**D. RATIFICATION OF ALL CHAIRMAN, VICE-CHAIRMAN AND BOARD OF DIRECTORS ACTION TAKEN SINCE MARCH 17, 1993.**

Pete Schlegel moved that the Board of Directors ratify all actions taken by the Board of Directors, interim Chairman and Vice-Chairman since March 17, 1993. Kate O'Rielly seconded and the motion passed unanimously with members present.

**E. ADJOURNMENT**

Ms. O'Rielly moved that the open session of the Special Board Meeting be adjourned, Pete Schlegel seconded and the motion carried unanimously<sup>1</sup>. As there was no further business to discuss before the Board, the open session of the special meeting was adjourned at 7:38 a.m.

Clerk's Note 1:

Board Member Alex Jacome arrived at the meeting at 7:38 a.m. when the motion to adjourn was on the floor and seconded. Mr. Jacome did not participate in the vote to adjourn.

  
Chair

ATTEST:

  
Clerk

**Itemized Detail of Actions Listed for Ratification at the Special Meeting of the Metropolitan Domestic Water Improvement District Board of Directors held July 8, 1993**

Following is a specific list of the actions of the Board of Directors on July 8, 1993, ratifying previous Board actions on the dates listed below. A summary of these actions was contained in the Special Meeting notice and agenda, Item D, entitled **RATIFICATION OF ALL CHAIRMAN, VICE-CHAIRMAN AND BOARD OF DIRECTORS ACTION TAKEN SINCE MARCH 17, 1993.**

- approval of meeting notices and agenda for the Board meetings held March 1, 1993, March 8, 1993, March 17, 1993, April 12, 1993, May 10, 1993, May 21, 1993, May 27, 1993, June 14, 1993, and June 17, 1993 and the minutes as corrected and revised for meetings on March 17, 1993, April 12, 1993, May 10, 1993, May 21, 1993, and May 27, 1993;
- authorization for the architect to draw final plans and approval of payment of \$12,611.98 for the Paseo Del Norte property; award of the contract for the refurbishment of the Paseo Del Norte property to Zurlington Builders, Inc.;
- purchase and disposition of District vehicles;
- approval to grant Lucia Spohn an hourly rate of \$10.50;
- approval of contribution of \$50.00 to Northwest Water Alliance meeting; appointment of Kate O'Rielly to represent the District on the Northwest Water Alliance;
- approval of the Standard Operating Procedures;
- acceptance of Updates on Deposits, Checks, Warrants and Projected Expenditures presented by District staff;
- hiring of Black & Veatch for allocation study of District assets;
- award of contract for La Cholla/Omar and Calle Concordia projects to Saguaro Construction; approval to accept Change Order No. 1 concerning the valve extension and to pay the additional amounts requested in Change Order No. 1 in an amount the District Engineer feels would be fair;
- award of structural tank survey to CH2M Hill;
- selection of Cella Barr & Associates for the Miscellaneous Water System Design;
- acceptance of proposal from Metering Services Incorporation relating to large irrigation meters;

- authorization to hire a temporary person to transfer client files;
- authorization to replace Amy Frede with a full-time employee;
- purchase of computer equipment from TAABS;
- appointment of Peter Schlegel as the District representative to the Santa Cruz Valley Water District Advisory Council;
- approval of 1993/1994 budget report;
- purchase of Lot 39 Cobo Catalina Hills as site of proposed Northeast Reservoir for the price of \$300,000; request staff to provide feasibility report on availability and suitability of property for reservoir site; determination that design of reservoir should allow for resale of the property at fair market value;
- acceptance of resignation of Jack Canovaloff; approval to extend employment offer to Charles Huckelberry to be General Manager of the District;
- appointment of committee concerning Backflow Prevention Program;
- authorization of Chairman to sign proposal to the Board of Directors of the Santa Cruz Valley Water District presented by the members of the Northwest Water Alliance, June 11, 1993;
- approval of Policy Manual dated June 9, 1993; authorization for General Manager and District Engineer to draft job descriptions for operation and professional staff;
- acceptance of staff reports;
- appointment of committees;
- directives to District staff;
- grants of rights-of-way;
- approval of all checks signed; and
- all other acts taken by the Board of Directors, Herb Johnson while acting as interim Chairman and James Tripp while acting as Vice-Chairman since March 17, 1993, inclusive.