

**BOARD OF DIRECTORS
METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT
PIMA COUNTY, ARIZONA**

July 13, 1998

Wilson Room
Tohono Chul Park
7366 North Paseo del Norte
Tucson, Arizona 85704

MINUTES

Board Members Present: Jim Doyle, Chair
 Jim Tripp, Vice-Chair
 Marty Cramer, Member
 Herb Johnson, Member
 Sam Ray, Member

District Staff: Chris Hill, Utility Superintendent
 Joyce E. Osborne, Recording Secretary
 Lisa Chase, Legal Counsel

Regular Session

I. Call to Order and Roll Call

Mr. Doyle, Chair of the Board of Directors of Metropolitan Domestic Water Improvement District (MDWID), called the regular Board meeting to order at 6:00 p.m. Mr. Herb Johnson, Mr. Sam Ray, Ms. Martha Cramer and Mr. Jim Tripp were present.

II. Comments From the Public

There were no comments from the public.

III. Consent Agenda

- A. Approval of Minutes – June 8, 1998 Board Meeting**
- B. Ratification of Billing Adjustments**
- C. Approval of Water Service Agreement – Fountains Plaza**
- D. Ratification of Agreement with Jack Lloyd for Computer Programming and
 Software Configuration Services**
- E. Ratification of Agreement with JCS Engineering**

Mr. Tripp made the motion to approve the Consent Agenda Items. Ms. Cramer seconded the motion and it passed unanimously

IV. General Business – Items for Discussion and Possible Action

A. Financial Report.

The Board had no comments regarding the financial report. Mr. Mike Land, Chief Financial Officer for the District, commented that deposits were exceeding disbursements.

B. Approval of Fixed Asset Policy.

Mr. Tripp made the motion to approve the fixed asset policy as presented and that it goes into effect for the 1998-99 fiscal year. Ms. Cramer seconded the motion and it passed unanimously.

C. Approval of Transfer of Cash Reserve Funds to Supplement the Capital Improvement and to Construct the Trisha Lane 16" Transmission Main.

Mr. Tripp made a motion to approve the transfer of \$150,000 from the cash reserve fund to supplement the design and construction work for the Capital Improvement Program mainline replacement program until the CIP bonds are sold and to authorize the transfer of \$200,000 from the cash reserve fund to construct the Trisha Lane 16" transmission main. Mr. Johnson seconded the motion.

Mr. Ray asked why Mr. Tripp had increased the amount recommended by staff to \$150,000 for the Capital Improvement Program until the CIP bonds were sold. Mr. Tripp felt the District needed the extra money for the main line construction program to facilitate possibly putting in a line at Orange Grove Road and fire flow in that direction. Mr. Tripp thought the District can recover the additional \$50,000 when the bonds are sold, something that the District Municipal Property Corporation would not be able to do.

Ms. Cramer asked if the funds were being transferred into another interest bearing account. Mr. Land explained that the monies are in interest earning accounts classified under a different fund category and will continue to earn interest until construction has begun and is paid for.

Mr. Doyle called for a vote for the motion to approve the transfer of cash reserve funds. The motion passed 4 to 1 with Mr. Ray voting against the motion.

D. Approval of Revised Personnel Manual for District Employees.

Mr. Tripp made the motion to approve the revised personnel manual for District employees. Ms. Cramer seconded the motion and it passed unanimously.

Mr. Ray commended staff who were responsible for putting the manual together.

E. Approval of Amendment No. #1 to the Miscellaneous Hydrogeological Service II Contract with Groundwater Resources Consultants, Inc.

Mr. Tripp made the motion to approve Amendment #1 to the Miscellaneous Hydrogeological Service II Contract with Groundwater Resources Consultants, Inc. Mr. Johnson seconded the motion and it passed unanimously.

F. Approval of Miscellaneous Annual Services and Materials for Utility Division Fiscal Year 1998-1999.

Mr. Tripp made the motion to approve the Miscellaneous Annual Services and Materials for the Utility Division for Fiscal Year 1998-1999. Mr. Ray seconded the motion and it passed unanimously.

G. Approval of Balancing Change Order No. 5 to the Contract with the Ashton Company, Inc. for Linda Vista "A" Zone Reservoir and "C" Zone Booster Station (M-95-05).

Mr. Tripp made a motion to approve the balancing Change Order #5 to the contract with the Ashton Company, Inc. for Linda Vista "A" Zone Reservoir and "C" Zone Booster Stations (M-95-05). Ms. Cramer seconded the motion and it passed unanimously.

H. Report on District Municipal Property Corporation Award of Contract for Construction of New Office Building.

The Board had no comments regarding the award of contract by the District Municipal Property Corporation for construction of the new office building. Mr. Tripp did ask when construction would begin. Mr. Charlie Maish, District Engineer, said hopefully the contract would be delivered this week and construction would begin by end of the month.

I. Water Quality in the District's Southwest Service Area.

Mr. Tripp made the motion to direct staff to begin negotiations of an intergovernmental agreement with Pima County for assistance in remedial activities for water quality in the southwest portion of the District's service area. Mr. Ray seconded the motion and it passed unanimously.

V. General Manager's Report

Mr. Chris Hill, Utility Superintendent, discussed progress on the Alcott well, which should be on line within a month. The Board will be given a thorough update at next month's meeting.

Mr. Ray asked for an update on the Shannon well pollution problem. Mr. Block provided handouts showing the progress the District has made in its remedial treatment at the South Shannon well and there is no detection of TCE when the water leaves the South Shannon site. The Utility Division has corrected a scaling problem on the aerators in the treatment system. Mr. Hill noted that regular maintenance should keep the scaling down and the system will operate properly. Soaking the aerators in acetic acid overnight has worked well. Additionally, a PPG tablet system was installed that contains its own anti-scaling component to hopefully reduce the scaling problem.

VI. Legal Counsel's Report

Ms. Lisa Chase, Legal Counsel for the District, had nothing to report.

VII. Future Meeting Dates: Future Agenda Items


The next regular Board meeting is August 10, 1998.

VIII. Adjournment

The meeting was adjourned at 6:20 p.m.


James O. Doyle, Chair of the Board

ATTEST:


Clerk of the Board