

BOARD OF DIRECTORS
METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT
PIMA COUNTY, ARIZONA

Special Meeting

September 21, 1995
Cross Middle School Multipurpose Room
1000 West Chapala Drive
Tucson, Arizona 85704

MINUTES

Board Members Present: Barbara Johnson, Chair
 Marty Cramer, Vice-Chair
 Jim Doyle, Member
 Pete Schlegel, Member

Board Member Not Present: Herb Johnson, Member

District Staff: Mark Stratton, General Manager
 Sheila Willis, Administration Manager
 Warren Tenney, Clerk of the Board

I. Call To Order and Roll Call

Ms. Barbara Johnson, Chair of the Board of Directors of the Metropolitan Domestic Water Improvement District (District), called the special meeting to order at 8:40 p.m. Ms. Marty Cramer, Mr. Jim Doyle and Mr. Pete Schlegel were present. Mr. Herb Johnson was out-of-town.

II. Award of Contract - Insurance Coverage for the District

Mr. Stratton said that the staff report provides information regarding the insurance coverage for the District. Attached to the report is correspondence from Ms. Wanda Lafferty of the Mahoney Group that responds to the questions the Board had at the September 11, 1995 Board meeting regarding automobile coverage. Ms. Lafferty has indicated that the District can meet the 10 day time frame to ensure that Northbrook continues to provide the automobile coverage for the District. Mr. Stratton said that the District would benefit from having one agent representing all of the District's insurance coverage.

Ms. Lafferty noted that she had spoken with Northbrook, who is committed to continue to provide service. They will waive the 10 day requirement so that they can issue binders promptly to ensure the District remains covered.

Mr. Stratton noted that Ms. Lafferty had been unable to attend the September 11, 1995 Board meeting and asked if the Board had any specific questions for her.

Mr. Schlegel asked if Hartford Steam Boiler would remain an insurance carrier for the District under the Mahoney Group's proposal. Ms. Lafferty said yes.

Mr. Stratton noted that the Board had asked staff at the September 11, 1995 Board meeting to examine the possibility of a risk management analysis for the District. Staff has received some information, but staff can provide a more thorough report at the October 11, 1995 Board meeting.

Mr. Schlegel noted that staff's recommendation was to award the contract for insurance coverage to the Mahoney Group for three years. He asked if it would be better to annually review the insurance coverage. Mr. Stratton explained that the Board's approval would need to be given annually because the insurance coverage is for an annual basis. The continued coverage with the Mahoney Group would be based on their proposal that would include an update of cost. Staff had recommended the option to renew the contract up to three years.


Ms. Cramer made the motion to award the insurance coverage for the Metropolitan Domestic Water Improvement District from the period of October 1, 1995 through September 30, 1996 to the Mahoney Group for excess liability coverage and that a broker of record letter be sent to Northbrook Insurance to allow the Mahoney Group to be the agent for automobile liability for the District. An extension of coverage is included for a period not-to-exceed three years to the respective firm. Mr. Schlegel seconded the motion and it passed unanimously.

XIII. Adjournment

The Board adjourned at 8:33 p.m.


Barbara L. Johnson, Chair

ATTEST:


Clerk